

# Municipality of Kincardine

## Mayoral Direction MDI – 2025 - 01

### Direction to Staff to Prepare the 2026 Budget

In accordance with section 284.16 of the Municipal Act, and section 7 of Ontario Regulation 530/22, the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the Municipality, provide the proposed budget to Council for its consideration, and make the proposed budget available to the public.

I, Kenneth Craig, Mayor of the Municipality of Kincardine, pursuant to Section 284.3 of the Municipal Act, hereby direct the Chief Administrative Officer and the Director of Corporate Services/Treasurer as follows:

1. Prepare the budget in accordance with past practices, including consultations with council, staff, and the public; and
2. Prepare the budget keeping in mind themes recommended by the mayor and council, including financial sustainability, sustainable growth and development, community vibrancy, and the natural environment; and
3. Include in the budget the equivalent of a 3% tax rate increase for the annual Asset Management funding requirement; and
4. Limit the total tax levy increase to a maximum of 7.5%, inclusive of the Asset Management funding; and
5. Present the draft budget to the Mayor by the end of day on November 17, 2025, for distribution by the Mayor to Council prior to the end of day Nov 21, 2025;
6. Develop a budget timetable with an intended adoption date no later than December 19, 2025.

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Mayor, Kenneth Craig  
Dated: June 03, 2025